

STREET MAINTENANCE TEAM LEADER

Purpose:

To actively support and uphold the City's stated mission and values. To lead and participate in the work of a maintenance or construction crew; and to operate the most difficult and complex heavy equipment in a variety of maintenance and construction activities including excavating, grading, paving, rolling, patching, milling and related operations according to required standards.

Supervision Received and Exercised:

Receives general supervision from Streets Supervisor, or from other supervisory staff.

Exercises functional and technical supervision over Street Maintenance Equipment Operator I/II and temporary employees.

When assigned to Pest Control function:

Exercises technical supervision over licensed applicators (Pest Control Technicians, Groundskeeper II, Senior Groundskeeper and Parks and Golf Course Coordinator) in the application of pesticides.

Examples of Duties:

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

- Plan, prioritize, assign, lead and review the work of staff in maintenance work relating to streets, alleyways, right-of-way infrastructure, bike paths, bridges, and street sweeping.
- Act as a coach and mentor to team members; facilitate and participate in team member's Individual Development Plans.

Effective November 1988
Revised April 1997
Revised November 2000
Revised November 2001 (range adj due to market)
Revised and Re-titled December 2005
Revised January 2007 (added Pest Control assignments)
Revised Dec. 2007(changed exp. and DL requirement)

CITY OF TEMPE

Street Maintenance Team Leader (continued)

Establish and maintain effective working relationships with team members and

the general public.

Recommend and assist in the implementation of goals and objectives;

implement policies and procedures.

May act in Streets Supervisor's absence.

Assist in establishing methods and schedules for operations and maintenance

activities; coordinate work schedules with contractors and other City

departments.

Evaluate operations and activities in assigned areas of responsibility and

recommend improvements and modifications.

Investigate complaints and requests for service from the general public and

recommend corrective actions.

Facilitate monthly training meetings; assist in the training of staff.

Develop and provide presentations on work areas and procedures to work

team, at division meetings, department head meetings and to City Council.

Schedule blue stake for utilities.

Operate heavy construction equipment such as large dump trucks, loaders,

cranes, graders, bulldozers, rollers, pavers and other equipment.

Maintain records related to particular assignment; input and recall information

into a database.

Grade and crown City streets, roads and alley using a motor grader; roll asphalt.

Install street barricades and cones prior to the performance of construction and

repair activities; direct and control traffic around work sites.

Read maps for the location and verification of work assignment and hazards

such as manholes and sewer, gas, electrical, and water lines.

Identify equipment needs for each assigned project; evaluate equipment

condition and request needed repairs.

Effective November 1988 Revised April 1997

Revised November 2000

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CITY OF TEMPE

Street Maintenance Team Leader (continued)

- Use basic hand tools, jackhammers, routers, blowers, saws, etc.
- Perform related duties as assigned.

When assigned to Pest Control function:

- Provide leadership to employees performing pest control functions; provide or coordinate training; ensure compliance with State certification and licensing requirements for all contractors and pest control staff.
- Maintain the City's pesticide and spray equipment inventory; maintain records and reports related to the application of chemical pesticides.
- Maintain and inventory pesticide storage buildings, pesticide vehicles and staff work areas according to State and Federal regulations.
- Mix and apply chemical pesticides to City parks, golf courses, buildings, right-ofways, alleys and other property; complete daily logs and prepare organized and legible reports of all work performed; use computer for data entry and retrieval, report creation and filing and printing special requests.
- Assess and remove from City properties as required, bee colonies that pose any threat to public safety.
- Identify and create specific control plans for nuisance pests such as roaches, mosquitoes, rodents and birds and for any problematic weeds.
- Perform termite inspections in areas treated by outside contractors and notify supervisor of any termite activity in untreated city properties.
- Post notices regarding pesticide application prior to spraying; respond appropriately to requests and inquiries from the general public and other City staff.
- Calibrate equipment for accurate application of recommended amount of chemicals; use, clean and maintain spray equipment and other tools as required.
- Identify equipment needs for each assigned project; use mathematical skills involving fractions, decimals and percentages to calculate area and amount of chemical to be used.
- Utilize proper safety procedures and precautions related to all work performed.

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Street Maintenance Team Leader (continued)

Perform related duties as assigned.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. The hiring department may include job related experience, training or license and certification preferences at the time of recruitment. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of increasingly responsible full-time street maintenance experience.

When assigned to Pest Control function:

Three years of responsible landscape, grounds or facility maintenance experience with at least two years of state certified experience in the application and use of pesticides.

Training:

Equivalent to completion of twelfth grade supplemented by applicable training in equipment operation and maintenance and the ability to read, write and perform mathematical calculations involving fractions, decimals and percentages at a level necessary for successful job performance. Basic Computer skills preferred.

Licenses/Certifications:

Possession of a valid Arizona Class A driver's license with a Tanker Endorsement.

When assigned to Pest Control function:

Possession of Arizona Structural Pest Control Commission Certifications for a minimum of two years, in all three of the following categories: Turf & Ornamental, Weed, and General Pest.

Possession of, or required to obtain within 60 days of hire, State of Arizona Structural Pest Control Commission Qualifying Party Licenses in the three categories listed above.

Possession of, or required to obtain within 6 months of hire, Arizona Structural Pest Control Commission Certifications in Aquatics and in Wood Destroying Organisms (Termites).

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CITY OF TEMPE Street Maintenance Team Leader (continued)

Continued employment in this classification requires annual renewal of certifications and licenses per State of Arizona Structural Pest Control Commission Laws and Administrative Rules, 32-2312, Section C.

NOTE: Certification and licensing requirements based on State and Federal regulations are enforced through the Arizona Structural Pest Control Commission.

This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 103.

Job Code: 193

FLSA: Non-Exempt